

Genesee County

Shared Services Initiative

2022 PLAN



GENESEE COUNTY MANAGER'S OFFICE

7 MAIN STREET, BATAVIA, NEW YORK 14020 • PHONE (585) 344-2550 EXT. 2204

L. MATTHEW LANDERS | COUNTY MANAGER

TAMMI FERRINGER | ASSISTANT COUNTY MANAGER

VICKY MUCKLE | EXECUTIVE ASSISTANT

INTRODUCTION

Governor Andrew Cuomo established the Countywide Shared Services Initiative (“CWSSI”) in the FY18 State Budget with the stated intent of generating tax savings through inter-government collaboration. This statewide initiative requires the chief executive officers in the 57 counties outside of New York City to convene Shared Services Panels for the purpose of identifying and developing shared services projects. The projects are then then incorporated into a Shared Services Plan and put up for a vote by the Shared Services Panel.

The Shared Services Panel must consist of the chief executive officer of every city, town and village in the county. For Genesee County, this creates a working Shared Services Panel of at least 21 officials. This panel could be expanded to include any school district, board of cooperative educational services, fire protection or special district representatives in the county. Development of a Shared Services Plan also requires the input from the public, and from civic, business and labor leaders.

The Countywide Shared Services Initiative (CWSSI) requires the County Manager to convene at least two (2) panel meetings and three (3) public hearings in advance of a submission of the Shared Services Plan to New York State. The process will be organized and administered by the County and the inter-governmental panel will be chaired by the County Manager, L. Matthew Landers.

The goal of the CWSSI is to save property taxpayers money, by identifying collaborative opportunities for shared services between as many local governments as possible. Prospects for both short-term and long-term savings should be considered.

SHARED SERVICES PANEL

Must consist of a representative from the County (CEO, Administrator, or Manager), city (Manager), each town (Supervisor) and village (Mayor):

County of Genesee	
L. Matthew Landers, County Manager	
City of Batavia	
Rachel Tabelski, City Manager	
Town of	
Alabama	Robert Crossen, Supervisor
Alexander	David Miller, Supervisor
Batavia	Greg Post, Supervisor
Bergen	Ernest Haywood, Supervisor
Bethany	Carl Hyde, Supervisor
Byron	Peter Yasses, Supervisor
Darien	Stephen Ferry, Jr., Supervisor
Elba	Donna Hynes, Supervisor
LeRoy	James Farnholz, Supervisor
Oakfield	Matthew Martin, Supervisor
Pavilion	Rob LaPoint, Supervisor
Pembroke	Thomas Schneider, Supervisor
Stafford	Robert Clement, Supervisor
Village of	
Alexander	Jason Breton, Mayor
Bergen	Joseph Chimino, Mayor
Corfu	Thomas Sargent, Mayor
Elba	Norm Itjen, Mayor
Leroy	Greg Rogers, Mayor
Oakfield	Dave Boyle, Mayor

The County may opt to invite any school district, board of cooperative educational services, fire district, fire protection district, or special improvement district in the county.

KEY ROLES & RESPONSIBILITIES

Role of the County Manager's Office

- Staff the panel and represent the County and its residents
- Commence meetings and consult with the required panel members
- Organize public hearings and topical meetings with key strategic partners
- Develop and submit the plan, estimated Cost Savings Certification for County Legislature review
- Submit the final approved plan with certification to the NYS Division of the Budget
- Present the final approved plan to the public

Role of Municipal Partners (City, Town and Village Representatives)

- Represent their local government and residents on the Shared Services Panel
- Participate in plan development and provide local costs and savings estimates
- Collaborate with other panel members and recommend actions for implementation
- Determine if your municipality should opt-out of any actions proposed in the plan
- Vote on the plan and provide written reasons for your vote

Plan Contents

The plan must contain new, recurring property tax savings from actions such as, but not limited to:

- Elimination of duplicative services;
- Shared Services, such as joint purchasing, shared highway equipment, shared storage facilities, shared plowing services, and energy and insurance purchasing cooperatives;
- Reductions in administrative overhead; and
- Better coordination of services.

Savings from each new plan action implemented in the applicable match year must be related to activities supported by property taxes. Net savings from services supported solely by fees are not eligible for matching funds from the state.

The final approved plan must include a certification of savings to be achieved through implementation of the shared services actions. For Genesee County's plan that will be submitted for 2022, the certified savings will be tracked and documented for **new actions taken on and after January 1, 2023 through December 31, 2023.**

PROPOSALS FOR CONSIDERATION

PROPOSAL ONE: Sewage Transmission Line to Share Waste Treatment Plant

Participating Municipalities: Town of Darien, Town of Pembroke and Village of Corfu

Anticipated Annual Savings: \$52,735

Projected NYS Match: \$52,735

The participating municipalities will work together to combine a waste treatment plant in Corfu/Pembroke. To carry out the initiative the municipalities must finalize engineering, seek BIDS, secure funding and obtain the approval of the State Controller's Office.

Savings is expected to be realized thru the elimination of a sewer plant operation, a reduction in the amount of biochemical usage and lab work.

PROPOSAL TWO: Phase One - Countywide Broadband Initiative

Participating Municipalities: County of Genesee and Genesee County Towns/Villages

Anticipated Annual Savings: \$291,000

Projected NYS Match: \$291,000

Genesee County municipal leaders are collaborating in a large-scale countywide project that will bring broadband access to every mile of the County. This project is anticipated to be two-phased initiative, with Phase One beginning in 2023.

The savings is being recognized through collaboration. Pooling the projects together will result in a lower cost from the vendor rather than implementing these improvements individually.

PANEL MEMBER VOTE

County of Genesee		
County Contact: Tammi Ferringer		
Contact Telephone: 585-344-2550, ext. 2200		
Contact Email: tammi.ferringer@co.genesee.ny.us		
Partners		
Participating County	Panel Representative	Vote Cast (Yes or No)*
1. Genesee	L. Matthew Landers	Yes
(1) City in Genesee County		
Participating City	Panel Representative	Vote Cast (Yes or No)*
1. Batavia	Rachel Tabelski	Yes
(13) Towns in Genesee County		
Participating Towns	Panel Representative	Vote Cast (Yes or No)*
1. Alabama	Robert Crossen, Supervisor	Yes
2. Alexander	David Miller, Supervisor	Yes
3. Batavia	Greg Post, Supervisor	Yes
4. Bergen	Ernest Haywood, Supervisor	Yes
5. Bethany	Carl Hyde, Jr. , Supervisor	Yes
6. Byron	Peter Yasses, Supervisor	Yes
7. Darien	Stephen Ferry, Jr., Supervisor	- NA -
8. Elba	Donna Hynes, Supervisor	Yes
9. LeRoy	James Farnholz, Supervisor	Yes
10. Oakfield	Matthew Martin, Supervisor	Yes
11. Pavilion	Rob LaPoint, Supervisor	Yes
12. Pembroke	Thomas Schneider, Supervisor	Yes
13. Stafford	Robert Clement, Supervisor	Yes
(6) Villages in Genesee County		
Participating Villages	Panel Representative	Vote Cast (Yes or No)*
1. Alexander	Jason Breton, Mayor	Yes
2. Bergen	Joseph Chimino, Mayor	Yes
3. Corfu	Thomas Sargent, Mayor	Yes
4. Elba	Norm Itjen, Mayor	Yes
5. Leroy	Greg Rogers, Mayor	Yes
6. Oakfield	Dave Boyle, Mayor	- NA -

*Panel meetings were held on June 7, 2022 and September 15, 2022. Shared Services continues to be an agenda item at the Genesee Association of Municipalities (GAM) monthly meetings. A panel member vote was held on November 4, 2022. An amendment to the plan was offered November 22, 2022. A second vote was held on November 22, 2022.

PANEL MEMBER VOTER FEEDBACK

Municipality	Panel Representative	Comment
County of Genesee	L. Matthew Landers, County Manager	Thank you to all of the municipalities in Genesee County for looking at their operations for ways to share services. These shared service projects will help to provide critical funding.

PUBLIC HEARINGS

The schedule of Public Hearings was set by the Genesee County Legislature under resolution number 478-22. Hearings were held open to the public on Thursday, November 29, 2020 at 9:00 am, 11:00 am, and 4:00 pm at the Old Courthouse, 7 Main Street, Batavia, NY.

PLAN SAVINGS SUMMARY

ROW 5 2022 Local Government Property Taxes	The sum total of property taxes levied in the year by the county, cities, towns, villages, school districts, BOCES, and special improvement districts within such county
	\$122,899,827
ROW 6 2022 Participating Entities Property Taxes	The sum total of property taxes levied in the year 2022 by the county, any cities, towns, villages, school districts, BOCES, and special improvement districts identified as participating in the panel.
	\$46,286,077
ROW 7 Total Anticipated Savings	The sum of net savings in such plan certified as being anticipated in calendar year 2023.
	\$343,735
ROW 8 Anticipated Savings as a Percentage of the Participating Entities Property Taxes	The sum total of net savings in such plan certified as being anticipated in calendar year 2023 as a percentage of the sum total in Row 6.
	0.74%
ROW 9 Anticipated Savings to the Average Taxpayer	The amount of the savings that the average taxpayer in the County will realize in the calendar year 2023 if the net savings certified in the plan are realized.
	TBD
ROW 10 Anticipated Costs/Savings to the Average Homeowner	The percentage amount a homeowner can expect his or her property taxes to increase or decrease in calendar year 2023 if the net savings certified in the plan are realized.
	Less than 1%
ROW 11 Anticipated Costs/Savings to the Average Business	The percentage amount a business can expect its property taxes to increase or decrease in calendar year 2023 if the net savings certified in the plan are realized.
	Less than 1%

CERTIFICATION

I hereby affirm under penalty of perjury that information provided is true to the best of my knowledge and belief. This is the finalized County-wide Shared Services Property Tax Savings plan. The Countywide Share Services Property Tax Savings Plan was approved on December 14, 2022, and it was disseminated to residents in accordance with the Countywide Shared Services Property Tax Savings Law.

L. Matthew Landers

County Manager

(Print Name)

(Title)



(Signature)

11/4/23

(Date)

AFFIDAVIT OF PUBLICATION

Batavia Daily News

GENESEE COUNTY

PUBLIC NOTICE

NOTICE IS HEREBY

GIVEN that Genesee

County shall conduct three

public hearings on the

mandated public sector

shared services plan.

NOTICE IS FURTHER

GIVEN that the public

hearings will be held on

Wednesday, November 30,

2022 at 9:00 am, 11:00 am

and 4:00 pm at the Old

Courthouse, 7 Main Street,

Batavia, NY. Written

comments will be

accepted upon delivery to:

Clerk, Genesee County

Legislature, 7 Main Street,

Batavia, NY 14020 prior to

the last scheduled hearing

date. The hearing location

is in compliance with

accessibility standards

under the Americans with

Disabilities Act. Lisa

Casey, Clerk to the

Genesee County

Legislature

AFFIDAVIT OF PUBLICATION

Batavia Daily News

State of New York,

County of, Genesee,

The undersigned is the authorized designee of **Batavia Daily News**, a **Daily** Newspaper published in **Genesee County, New York**. I certify that the public notice, a printed copy of which is attached hereto, was printed and published in this newspaper on the following dates:

November 22, 2022

This newspaper has been designated by the County Clerk of **Genesee** County, as a newspaper of record in this county, and as such, is eligible to publish such notices.



Signature

Eliot T. Putnam

Printed Name

Subscribed and sworn to before me,

This 28 day of November 2022



Notary Signature

MARY BETH ALESCIO WALLING
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01AL5056219
Qualified in Saratoga County
My Commission Expires March 04, 2026

Notary Public Stamp

RESOLUTION NO. 529

**2022 SHARED SERVICES PLAN SUBMISSION -
COUNTY MANAGER'S OFFICE – APPROVAL OF**

Legislator Clattenburg offered the following resolution:

WHEREAS, New York State General Municipal Law, Article 12-I, § 239-bb, did establish that each County shall have a countywide shared services panel consisting of the Managers, Supervisors, and Mayors from each town, city and village chaired by the County, and

WHEREAS, the Genesee County Manager did reconvene the countywide Shared Services Panel, and

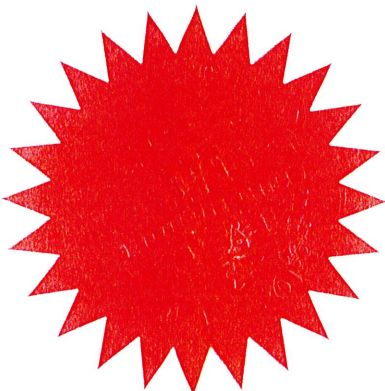
WHEREAS, Genesee County municipal leaders did present proposals for consideration to be submitted in the 2022 Shared Services Plan to the New York State Department of State, and

WHEREAS, the Committee on Ways and Means did review the recommendations of the Shared Services Panel and does recommend the approval at this time. Now, therefore, be it

RESOLVED, that the Genesee County Legislature accepts and affirms the recommendation of the Shared Services Panel which will be submitted to the New York State Department of State, and that the that the Chair of the Genesee County Legislature is hereby authorized and directed to execute any and all documentation related to this plan.

Budget Impact: None

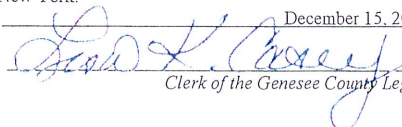
Legislator Yunker seconded the resolution, which was adopted by 200 votes.



State of New York
County of Genesee

I hereby certify that the foregoing is a true and correct transcript of a resolution duly adopted by the Genesee County Legislature on the 14th day of December 2022. Dated, Batavia, New York.

December 15, 2022


Clerk of the Genesee County Legislature